

CONFIDENTIAL**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

OC-AMD Staff Notes - 1-5 July 1985

FROM:

C/OC/AMD

EXTENSION

NO.

DATE 10 July 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

~~D/CO~~

2.

DD/CO

11 JUL 1985

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OC 12427-85

10 JUL 1985

MEMORANDUM FOR: Director of Communications

25X1 FROM:

[REDACTED]
Chief, Administrative Management Division, OC

SUBJECT: OC-AMD Staff Notes 1 - 5 July 1985

1. Panel N personnel strength decreased by one technician. Panel N is currently 32 technicians under authorized ceiling. In order to provide greater opportunities for technicians who possess project management and other unique skills, 12 technicians are serving in assignments for Panel E, Panel O, and Panel D. Although satisfying an office need, this tends to decrease effective strength. During the week, one TCA Officer entered on duty with Panel D. This, coupled with the retirement of one Panel D officer, results in the Panel remaining 89 employees over authorized ceiling. Taking into account all factors that govern Panel D staffing, including those personnel in the training complement, the Panel is currently 24 personnel understrength.

25X1 2. On 1 July, APB welcomed the arrival of [REDACTED]
25X1 [REDACTED] who assumed his duties as the Panel D Assignment Officer for AFCA. This position had been vacant for the ten weeks prior to Wes' arrival.

3. OSG activities included the processing of 10 TDY personnel, 2 returnees, 2 file shops (Panel I), and 1 resignation (Panel N). OC is currently providing 27 Panel D and 1 Panel N, CONUS-based personnel for TDY support of the Foreign and Domestic Networks.

4. There were 86 personal resumes reviewed for possible OC interest. A total of 51 were mailed PHS packets.

5. RES recruiters attended the NCOA Job Fair in San Antonio, Texas, on 2 July. Over 200 prospective applicants dropped by the booth during the day with interest in applying for positions. A

25X1 WARNING NOTICE
INTELLIGENCE SOURCES
OR METHODS INVOLVED



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total of 33 interested candidates attended the presentation and testing session with a final figure of 7 meeting qualifications. All 7 were given PHS packets to complete and return for further processing.

6. Eighteen PHS packets were received and reviewed during the week. Results of the review are as follows:

PPI - MCN-10 MCD-5

PIP - MCN-1 MCD-0

7. EOD's for the week are as follows:

MCD - 1

MCA - 1

MCI - 1

25X1 8. A second DO Career Trainee (CT), [redacted]
25X1 [redacted] reported to OC/AMD 1 July for a four-week
25X1 interim assignment to OC. [redacted] joined [redacted] a DO
CT who reported 17 June, for a comprehensive overview of the Office
from a ComSec perspective. Both are currently sitting with the
Threat and Vulnerability Branch, OC/CSD.

25X1 9. [redacted] reported to OC/AMD
during the week for between-tour processing. Both are potential OC
candidates for the DA CT Program. Upon successful completion of CT
candidate assessment and evaluation, they will enter the DA CT
course early September.

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15. [redacted] Educational Consultant at CS, conducted the Executive Management Meeting on 3 July. [redacted] provided leadership for the discussion entitled: "Let's Talk About Instruction." This session included a preliminary review of

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efforts to design an emblem for CS. Considerable attention was also devoted to the subject of "maintaining a sense of pride and professionalism" among staff and students with the Telecommunications community.

25X1 16. On 1-2 July, [redacted] Instructional Support
25X1 Department and [redacted] proctored eight
EOD students during the evaluation phase of the "Operations"
portion of the VHF/UHF Utility NEt course in CRI format. The
students were tasked with completing all of the prepared modules
and providing a very rigorous critique throughout and at the
completion of the course. The overall outcome of this preliminary
evaluation phase is considered successful and encouraging.

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